

DIARY NOTES

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DD/S

10 February 1961

1. At the Deputies' Meeting this morning.

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b. The Director read a memorandum which he had received from the White House directing that each agency head render a weekly written (not to exceed two pages) report to the President. Our first report is due on Thursday and the Director asked for a contribution from each Deputy Director not later than the close of business on Tuesday.

c. Time was so short that we did not have an opportunity to discuss any further aspects of my trip. The Director said that he would ask me to give him a further report at some later date and Kirk requested that I give a brief report at the Senior Staff Meeting on Monday which, at this point in time, I have done.

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2. [REDACTED] advised me that according to the Army Engineers if there is a four-day thaw at the headwaters of the Potomac it could produce a tide twenty-one feet above normal. Seventeen feet above normal would flood many of our buildings such as Riverside Stadium, I, J, K, and L Buildings, West Potomac Park, etc. I have asked [REDACTED] to call a meeting of all of our key people, alert them to this danger, and, in conjunction with appropriate offices, to make the best plan possible to minimize the danger if such a flood does actually take place. Of course, if a flood this high really occurred it could damage the buildings sufficiently so that we couldn't even move back into them after it had subsided.

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